

## Electronic Payment/Transfer Agreement

This agreement constitutes authorization by the charitable gambling organization \_\_\_\_\_ license # \_\_\_\_\_ to permit the electronic transfer of funds in their lawful gambling account for designated purchases from 3 Diamond Corporation.

Payments will be deducted on the 15<sup>th</sup> and last day of the month for balance due

ACH Payment Notification

Email (optional): \_\_\_\_\_

Required Signature 1. \_\_\_\_\_

Required Signature 2. \_\_\_\_\_

Optional Signature 3. \_\_\_\_\_

Bank Routing Number \_\_\_\_\_

Bank Account Number \_\_\_\_\_

3 Diamond Corporation Officer \_\_\_\_\_

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First, fill out your organizations name and license number. Please have at least 2 signatures submitted. (The optional signature may be a good idea if there is ever a gambling manager change).

Next, create a letter authorizing 3 Diamond Corp to withdraw payment from your the 15<sup>th</sup> and last day of the month for balance due and provide a voided check

\*\*\*Keep in mind if the payment day falls on a holiday or weekend, the payment will be withdrawn the previous business day\*\*\*

Finally, send back the signed copy with your letter. 3 Diamond Corp. will then have the form signed and a copy will be sent back to you.

\*\*\*make sure you put these payment changes in your charitable organizations monthly minutes\*\*\*